

THE STATE BAR OF CALIFORNIA

A G E N D A

BOARD OF GOVERNORS MEETING

AT

**Embassy Suites - Mandalay Beach
2101 Mandalay Beach Road
Oxnard, California 93035**

January 23 - 25, 2003

(The times listed below are a guideline. The President reserves the right to adjust this schedule.)

Time (estimates only)

Thursday, January 23, 2003

OPEN SESSION

100-300 REPORTS OF BOARD COMMITTEES

(Herman/
Copeland)

150 *Volunteer Involvement*

1:00 p.m.
(30 minutes)

151 Task Force on Sections—presentation

(Lindstrom)

130 *Member Oversight*

1:30 p.m.
(30 minutes)

131 Lawyer Assistance Program Oversight Committee—presentation

[NOTE: The Board Committees will meet from 2:30 p.m. - 4:45 p.m., and the Board Meeting will commence at 4:45 p.m.]

10 MINUTES

4:45 p.m..
(1 minute)

December 7, 2002

30 PRESIDENT'S REPORT

4:46 p.m.
(5 minutes)

1. Ratification of Ms. Kral's appointment to the Board Committee on Member Oversight and the Task Force on Board Elections.

40 STAFF REPORTS

4:51 p.m.
(4 minutes)

41 Executive Director

42 Secretary's Report

*See closed session agenda prior to action.

50 CONSENT AGENDA
None

100-300 REPORTS OF BOARD COMMITTEES

- (Herman) **110 Board Operations** 4:55 p.m.
(30 minutes)
- 111 President-Elect Special Board Meeting for the Election of President for the 2003-2004 Board Year—set date for the Special Board Meeting for the Election of the 2003-2004 President
- 112 Conflict of Interest Code for Designated Employees—proposed amendments
- *113 Memoranda of Understanding—status report and potential action
- 114 Board of Governors Election Rules—proposed amendments following public comment period
- (Persons) **120 Regulation, Admissions, & Discipline Oversight** 5:25 p.m.
(1 minute)
- (Lindstrom) **130 Member Oversight** 5:26 p.m.
(1 minute)
- (Capozzi) **140 Planning, Program Development, and Budget** 5:27 p.m.
(2 minutes)
- 141 Policy re Membership Billing Quasi-Judicial Exemption
- 142 State Bar Advisory and Standing Committees' Workplans—proposed acceptance
- (Copeland) **150 Volunteer Involvement** 5:29 p.m.
(1 minute)
- (Zamora) **160 Stakeholder Relations** 5:30 p.m.
(5 minutes)
- 161 Report of the Chief Legislative Counsel
- 162 Immediate Action Items
- *163 Consideration of Legislative Proposals of State Bar Sections
- *164 Consideration of Legislative Proposals from other Sources for Sponsorship by the State Bar

CLOSED SESSION

5:35 p.m.
(9 minutes)

1000 MINUTES

December 7, 2002

*See closed session agenda prior to action.

(Closed pursuant to Rules Governing Open Meetings, Closed Sessions and Records of the Board of Governors, article 5, section 3(a))

2000 REPORTS OF SPECIAL COMMITTEES AND TASK FORCES

None

3000 REPORTS OF BOARD COMMITTEES

None

4000 STAFF REPORTS

4010 General Counsel—report (a) certain litigation (to be identified), (b) any settlement matters, (c) prospective litigation, (d) any requested waivers of claims of privilege

*113 Memoranda of Understanding—status report and potential action

*163 Consideration of Legislative Proposals from other Sources for Sponsorship by the State Bar

*164 Consideration of Legislative Proposals from other Sources for Sponsorship by the State Bar

(Closed pursuant to Business and Professions Code section 6026.5(a))

5000 CLOSED CONSENT

None

(Copeland)

6000 APPOINTMENTS

6010 CLOSED CONSENT

6011 Committee on Senior Lawyers—interim appointment of member

6012 Trusts and Estates Section Executive Committee—interim appointment of member

6013 Committee on Delivery of Legal Services—interim appointment of member

6020 Foundation of the State Bar of California—appointment of members

(Closed pursuant to Business and Professions Code section 6026.5(g))

RECESS BOARD MEETING

5:45 p.m.

Friday, January 24, 2003

100 - 300 REPORTS OF BOARD COMMITTEES

*See closed session agenda prior to action.

(Herman/ Johnson)	110	<i>Board Operations</i>	8:00 a.m. (1 hour)
	115	2004 Fee Bill Process	
(Capozzi)	140	Board Planning Session	9:00 a.m. (2 hours, 45 minutes)
		LUNCH	11:45 a.m. (1 hour)
(Capozzi)	140	Board Planning Session (continued)	12:45 p.m. (4 hours, 15 minutes)
		RECESS	5:00 p.m.

*See closed session agenda prior to action.

Saturday, January 25, 2003

100 - 300 REPORTS OF BOARD COMMITTEES

(Herman/
Green) **140** President-Elect Discussion 8:30 a.m.
(45 minutes)

(Kinley/ Media and Public Relations Training
Paniccia) 9:15 a.m.
(1 hour, 15 minutes)

BREAK

10:30 a.m.
(10 minutes)

700 MISCELLANEOUS

(Herman) 701 Foundation of the State Bar of California—presentation 10:40 a.m.
(1 hour 20 minutes)

LUNCH

12:00 noon
(45 minutes)

(Capozzi) **140 Board Planning Session (continued)** 12:45 p.m.
(1 hour, 45 minutes)

ADJOURN

2:30 p.m.

*See closed session agenda prior to action.

THE STATE BAR OF CALIFORNIA

NOTICE AND AGENDAS

Pursuant to the Rules Governing Open Meetings, Closed Sessions and Records of the Board of Governors of the State Bar, article 2, section 2, notice is hereby given of the following regular and planning meetings of the Board of Governors of the State Bar of California and the Board Committees and Task Force of the State Bar of California:

Embassy Suites - Mandalay Beach
2101 Mandalay Beach Road
Oxnard, California 93035

Thursday, January 23, 2003

9:00 a.m. - 11:50 a.m.	Task Force on Sections	Mandalay Ballroom A
12:00 noon - 1:00 p.m.	LUNCH with Representatives from Sections and LAP	Mandalay Ballroom B
1:00 p.m. - 1:30 p.m.	Presentation to Board by Task Force on Sections	Mandalay Ballroom A
1:30 p.m. - 2:00 p.m.	Presentation to Board by Lawyer Assistance Program	Mandalay Ballroom A
2:00 p.m. - 2:30 p.m.	BREAK	
2:30 p.m. - 3:15 p.m.	Regulation, Admissions & Discipline	Pacifica
2:30 p.m. - 3:15 p.m.	Stakeholder Relations	Harbor
3:15 p.m. - 4:00 p.m.	Member Oversight	Pacifica
3:15 p.m. - 4:00 p.m.	Planning	Mandalay Ballroom A
4:00 p.m. - 4:45 p.m.	Volunteer Involvement	Harbor
4:45 p.m. - 5:45 p.m.	BOARD MEETING	Mandalay Ballroom A

Friday, January 24, 2003

8:00 a.m. - 9:00 a.m.	2004 Fee Bill Process	Mandalay Ballroom A
9:00 a.m. - 9:15 a.m.	Planning Sessions - Welcoming Remarks	Mandalay Ballroom A
9:15 a.m. - 10:15 a.m.	Breakout Session I <ul style="list-style-type: none">◆ Our Financial Future◆ Looking to the Future of Admissions Regulation and Discipline◆ Board Member's Role in Member and Public Outreach	Mandalay Ballroom A Harbor Pacifica
10:15 a.m. - 10:30 a.m.	BREAK	
10:30 a.m. - 11:45 a.m.	Breakout Session I -	

	Report/Discussion	Mandalay Ballroom A
11:45 a.m. - 12:45 p.m.	LUNCH	Mandalay Ballroom B
12:45 p.m. - 2:00 p.m.	Breakout Session II ♦ Serving the Members ♦ Better Volunteer Relationships ♦ Access, APL, and UPL	Mandalay Ballroom A Harbor Pacifica
2:00 p.m. - 3:00 p.m.	Breakout Session II - Report/Discussion	Mandalay Ballroom A
3:00 p.m. - 3:15 p.m.	BREAK	
3:15 p.m. - 5:00 p.m.	Board Committee Reports ♦ Accomplishments ♦ Environmental Scan/Trends ♦ Stakeholder Expectations and Input	Mandalay Ballroom A

Saturday, January 25, 2003

8:30 a.m. - 9:15 a.m.	President-Elect Discussion	Mandalay Ballroom A
9:15 a.m. - 10:30 a.m.	Media Relations Training	Mandalay Ballroom A
10:30 a.m. - 10:40 a.m.	BREAK	
10:40 a.m. - 12:00 noon	Presentation to the Board by The Foundation of the State Bar	Mandalay Ballroom A
12:00 noon - 12:45 p.m.	LUNCH	Mandalay Ballroom B
12:45 p.m. - 2:15 p.m.	Strategic Initiatives and Prioritization	Mandalay Ballroom A
2:15 p.m. - 2:30 p.m.	Planning Session Summary	Mandalay Ballroom A

2002-2003 BOARD COMMITTEES AND TASK FORCES

(Adopted by the Board of Governors via fax poll November 4, 2002)

Committee on Board Operations [Bd Ops.] (110)

1. **James E. Herman, Chair**
2. Anthony P. Capozzi
3. Judith M. Copeland
4. Janet M. Green
5. Judy Johnson
6. Carl A. Lindstrom, Jr.
7. Robert K. Persons
8. Nancy Hoffmeier Zamora

Second Year Legal Representative

[To provide Board continuity on legal issues; will not vote on Board Committee on Operations re interim legal issues.]

(Reports to Robert Persons/Board Operations)

John Van de Kamp

Leadership Assignment - Jan Green Board Member Development Sub Committee

Task Force on Board Elections

(Reports to Committee on Board Operations)

1. **Matthew E. Cavanaugh, Chair**
2. Vivian L. Kral
3. David M. Marcus

Adjuncts

4. Nancy Hoffmeier Zamora
5. Chair, Group Insurance Program
6. Chair, Professional Liability Ins. Program

Member Oversight Committee [MOC] (130)

1. **Carl A. Lindstrom, Jr., Chair**
2. Matthew E. Cavanaugh
3. Vivian L. Kral
4. David M. Marcus
5. Roderick A. McLeod
6. John G. Snetsinger

Regulation, Admissions, and Discipline Oversight Committee [RAD] (120)

1. **Robert K. Persons, Chair**
2. Matthew E. Cavanaugh
3. James O. Heiting
4. Steven J. Ipsen
5. Windie O. Scott
6. John G. Snetsinger

Planning, Program Development, and Budget Committee [PPDB] (140)

1. **Anthony P. Capozzi, Chair**
2. Janet M. Green
3. James O. Heiting
4. Roderick McLeod
5. Russell Roeca
6. John K. Van De Kamp
7. Chantel L. Walker

Dues Revenue - Planning Subcommittee (Reports to Planning, Program Development, & Budget Committee)

**[NOTE: This subcommittee will subsume the
Task Force on Insurance]**

1. **Russell Roeca, Chair**
2. Roderick A. McLeod
3. Chantel Walker

Stakeholder Relations Committee [SRC] (160)

1. **Nancy Hoffmeier Zamora, Chair**
2. David M. Marcus
3. Joel S. Miliband
4. Russell Roeca
5. Margaret P. Stevens
6. John K. Van de Kamp
7. Adjunct: Janet M. Green

Public/Member Relations - Stakeholder Relations (Reports to Stakeholders in coordination with Planning)

1. **John Van de Kamp, Chair**
2. Janet M. Green
3. James O. Heiting
4. Margaret P. Stevens

Volunteer Involvement Committee [VIC]
(150)

1. **Judith M. Copeland, Chair**
2. Steven J. Ipsen
3. Joel S. Miliband
4. Windie O. Scott
5. Margaret P. Stevens
6. Chantel L. Walker

Access/Bar Leadership Development - VIC Subcommittee
(Reports to VIC)

1. **Windie O. Scott, Chair**
2. Steven J. Ipsen
3. Joel S. Miliband

Task Force on Sections
(Coordinates with Volunteer Involvement Committee)

1. **James E. Herman, Chair**
 2. Anthony P. Capozzi
 3. Judith M. Copeland
 4. Scott McNutt (former Board member)
 5. Chantel L. Walker
 6. Larry Doyle
 7. Pam Wilson
 8. Larry Yee
 9. Dena Cruz
 10. David Fink
 11. Paul Kramer
 12. Curtis Parvin
- Advisors:
13. Palmer Brown Madden (past president)
 14. Andrew Guilford (past president)
 15. Thomas Warwick (former board member)